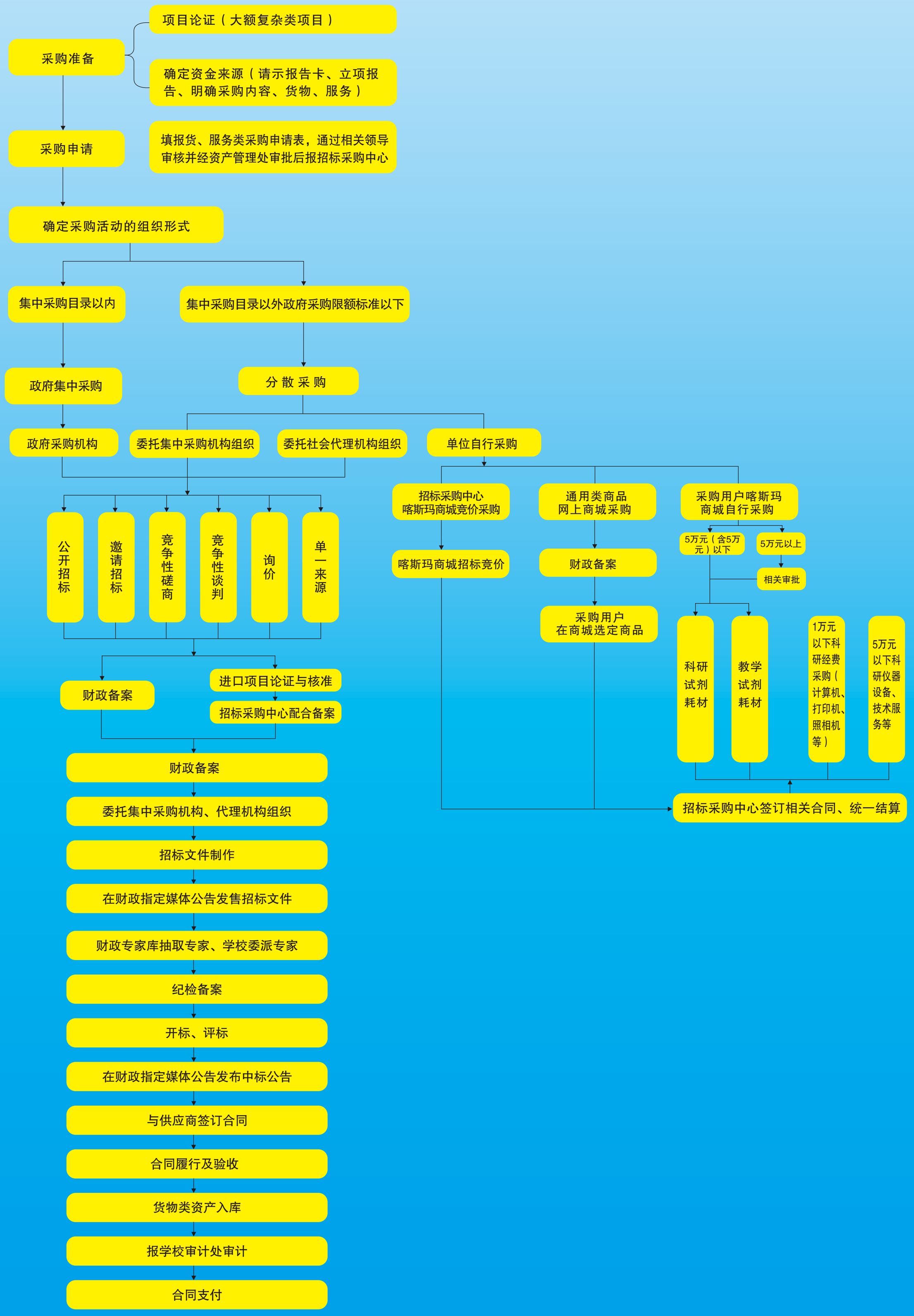山西医科大学货物、服务类项目采购流程